

PUBLIC HEARINGS
THE GOVERNOR'S BIENNIAL BUDGET
Committee on Appropriations and Financial Affairs

Click on the Following link to determine which initiatives are heard on which day and information on the finding and using the budget document:

http://legislature.maine.gov/legis/ofpr/appropriations_committee/schedule_agendas/index.htm

For members of the public wishing to provide oral testimony:

- Plan your testimony to be 3 minutes or less – your *written* submittal can be as long as you want.
- If you want to give the committees any written materials, submit **40 copies** to the committee clerk for distribution.
- Written testimony or back-up materials should include your name.
- Fill in the sign-up sheet. The sheets will be located either at a table in the hallway outside of the committee room or at the clerk's desk inside the committee room. Sign-ups will begin at 9:00 am for the morning hearings and 12:00 noon for the afternoon hearings. There will be no sign-ups after 5:00 pm though testimony will continue until everyone who has signed up has been called upon.
- Please print your name on the sheet as neatly as possible. This makes it easier for the Chairs to pronounce your name and easier to know when your name is being called.
- If you are speaking on behalf of a group of people who wish to stand at the podium with you, please note the number after your name (e.g. Jane Doe (3))
- The Welcome Center has been reserved for “overflow” starting at Noon of each day. If there are no empty chairs in the AFA committee room you will be asked to wait there and listen to the proceedings until your name is called or seating opens up.
- When it's approaching your time to speak, the Chairs will call your name (they will periodically announce the next few speakers as well). *Please note that the Chairs may, at their discretion, call a name out of order to ensure that they have heard testimony all of the topics within a hearing block noted on the sign-up sheets or to accommodate special needs. If your name was called out of order and you were not able to respond, it will be re-called in its normal sequence.*
- When it's your turn to speak give the committee clerk any written materials you want distributed. The clerk will be to your right as you face the committee.

If you do not want to give oral testimony but want to express your opinion:

Come to the 2nd floor of the State House on the day of the hearing, fill out a “Comment Sheet” and put it in the specially marked box. The box will be at the “sign-up table” outside of the committee room or the table just inside the committee room.

Or send an e-mail to marianne.macmaster@legislature.maine.gov and she will forward your comments to the committee members.

Or mail your comments to: AFA Committee, 5 State House Station, Augusta, ME 04333

Thank you for your interest and participation.